

TILDEN SCHOOL'S AFTER-SCHOOL ENRICHMENT PROGRAM

Late Pickup Policy

Late pickup is a serious issue for every after care program. To be very clear:

1. If you pick up your child **after 3:10 p.m.**, there will be an **\$8.00 fee** for any pickup between **3:10 and 4:00 p.m.** For example, if you arrive at 3:15 p.m., you will be charged the full \$8.00 for that first hour of after school care. ("After school" has a built in 10 minutes for pick up, but it is still an hour from 3-4 p.m.)
2. We will take attendance 3 times a day: at 3:10, 4:00, and 5:00 p.m. If your child is here at those times, you will be billed for the whole hour. For example, if your child is here until 4:07, you will be billed for care from 3:10 to 5:00 p.m.
3. Have the phone number of a friend or relative YOU can call to pick up your child if you think you will be late, particularly if you think you will be later than 6:00 p.m.
4. In order to keep our wonderful staff, those who have an unpredictable schedule and fail to make arrangements for consistent, prompt pick up will need to find another caregiver.
5. A pickup any time after 6:00 p.m. will cost \$25.
6. We reserve the right to cancel participation of any child whose parents are chronically late to pick them up. After 3 late pickups at the 6 p.m. close, your participation in the program will be cancelled.

Please call Whitney if you have any questions about this policy. Thank you for your understanding!